

COMMITTEES / WORKING GROUPS / LEADS

Agenda: 23/24-9

Committees – full delegated powers	22/23	23/24
Cemetery Committee Chair or Vice + 2 Considers any queries or appeals regarding interpretation of the rules, fees and organisation of the Cemetery by the Clerk <i>Meets only when needed – very rare</i>	The Chairman or Vice Chairman, Gillian Smith, Roger Palamarczuk	Chairman or Vice Chairman
Planning Committee <i>Meets monthly at Youth Centre, 1st Monday (except Bank Holidays)</i>	Nick Brown, Clive Cooke, Sean O'Hara (Chairman), Gillian Smith, Francesca Dulley	
Working Groups (advisory - no delegated powers)	22/23	23/24
Amenities Working Group Deals with matters re Parish Council amenities: open spaces, Recreation Ground, pavilion/toilets, playgrounds, bus shelters, grit bins, dog waste bins etc. <i>Meets as required between PC Meetings</i>	Clerk, Roger Palamarczuk, David Todd <i>All Councillors encouraged to attend if they 'Lead' on an amenity or agenda item, or have a particular interest or involvement</i>	Clerk;
Change Management Working Group To progress the organisational/ change review and business plan	NEW GROUP APPROVED 20/3/23	David Todd <i>Gillian Branford prepared to be non-council member</i>
Events Group To co-ordinate village-wide events, liaise/support other groups and events etc.	PROPOSED NEW GROUP	
Finance Working Group <i>Meets quarterly; one member half hour visit to office monthly, to do receipts/payments process with RFO</i>	RFO, Chairman, Sean O'Hara, David Todd	RFO, Chairman;
General Purposes Group Deals with any matters not covered elsewhere: staff contracts, salaries etc. <i>Meets rarely - only when needed</i>	Chairman, Vice Chairman, Gillian Branford	Chairman; Vice Chairman;
Highways / Drainage Working Group Deals with condition issues <i>Meets periodically as required</i>	PROPOSED NEW GROUP	

Neighbourhood Plan Monitoring Group Monitor application of policies, site progress, projects, review etc. <i>Meets periodically as required</i>	Clerk, Gillian Branford , Sean O'Hara (Chairman), Roger Palamarczuk <i>Non-council members: Ruth Hardy; Xand Church; Tamara Strapp; Carolyn Cloutt</i>	Clerk
Summer Event Group Mainly made up of non-Council members; meets periodically to organise Summer Event – usually closest Sunday to mid-summers day	Gillian Branford	
Transport Working Group Deals with all transport related issues <i>Meets periodically as required</i>	David Todd (Chairman), Gillian Branford , Clive Cooke, Roger Palamarczuk <i>Non-council members: James Tucker</i>	<i>James Tucker and Gillian Branford prepared to continue as non-council members</i>

Lead Councillors	22/23	23/24
Business/Enterprise (including Shop Robertsbridge)	Gillian Branford	
Crime & Disorder	Roger Palarmarczuk	
Footpaths, Bridleways	Nick Brown	
Health	Gillian Branford	
Lighting	Sean O'Hara, Gillian Smith	
Youth Matters	Francesca Dulley	