



TO: All Members of Salehurst & Robertsbridge Parish Council

The Council will meet on Thursday 22 June 2023 at 7.30pm (Up to 15 minutes will be allowed at the start for public questions and comments).

Venue: **Youth Centre, George Hill, Robertsbridge.**

You are summoned to attend (Local Government Act 1972, Sch 12, para.10(2)(b)).

Agenda

- 30. To receive and accept apologies and reasons for absence**
- 31. Declarations of interest** – to receive Members' declarations of interests in accordance with the Code of Conduct adopted by the Council, including in relation to the External Auditor, P K F Littlejohn LLP.
- 32. Applications for dispensation** - to consider written requests from Members for dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.
- 33. Minutes of the Council meeting held on 15th May 2023** – to approve the minutes as a correct record of the meeting, and to resolve to consider any matters arising from them at the next full Council Meeting on 10th July 2023.
- 34. RFO/FWG Report** - to receive the report and consider recommendations in relation to all further agenda items (published).
- 35. Asset Register** – to approve the statement of assets 31/3/23 (and note use of new software to manage assets in future (Register published)).
- 36. Financial Statements 22/23**
 - a. Year-End 22/23 budget position** – to consider and approve the movements to earmarked funds, year-end surplus / carry-forward details, and reserves statement, as recommended by the FWG (documents published).
 - b. Income & Expenditure Account, Balance Sheet and Bank Reconciliation** – to consider and approve the documents for the year ended 31 March 2023, as recommended by the FWG (documents published).

37. Annual Governance and Accountability Return (AGAR) 22/23 Part 3 (Smaller Authorities)

- a. **Internal Audit 22/23** – to receive and consider the Report completed by the Internal Auditor, including page 3 of the Annual Governance and Accountability Return and any matters arising from it (published).
- b. **Section 1: Annual Governance Statement by Councillors** – to consider the assertions, and complete the tick-boxes, ready for submission to the External Auditor (published).
- c. **Section 2: Accounting Statements** – to consider and approve the figures as completed by the Responsible Financial Officer from the financial statements of the Council (item 36b above), ready for submission to the External Auditor (published).

38. Appointment of Internal Auditor for 23/24 – to consider the recommendations of the RFO/FWG regarding the appointment of an Internal Auditor for 23/24.



Karen Ripley (Mrs)
Clerk to the Council
16/6/23