



SALEHURST & ROBERTSBRIDGE PARISH COUNCIL

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TO: All Members of Salehurst & Robertsbridge Parish Council
The Council will meet on **Tuesday 19 May 2026 at 7.30pm** (Up to 15 minutes will be allowed at the start for public questions and comments).
Venue: Village Hall, Station Road, Robertsbridge.
You are summoned to attend (Local Government Act 1972, Sch 12, para.10(2)(b)).

Items 1 – 10 on the Agenda will constitute the Annual Meeting.

Agenda

- 1) **TO ELECT A CHAIRMAN OF THE COUNCIL** and receive their Declaration of Acceptance of Office of Chairman.
- 2) **TO ELECT A VICE CHAIRMAN** and to receive their Declaration of Acceptance of Office of Vice Chairman.
- 3) **TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE.**
- 4) **DECLARATIONS OF INTEREST** – to receive Members’ declarations of interest in accordance with the Code of Conduct adopted by the Council.
- 5) **APPLICATIONS FOR DISPENSATION** – to consider written requests from Members for dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.
- 6) **MINUTES OF COUNCIL MEETING HELD ON 16 MARCH 2026** – to approve the minutes as a correct record of the meeting. (Matters arising from the Minutes will be taken at item 11).
- 7) **APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES** (table published).
- 8) **APPOINTMENT OF COMMITTEES, WORKING GROUPS AND LEAD COUNCILLORS** (table published).
- 9) **TO APPROVE MEMBERSHIPS AND ANNUAL FEES TO OUTSIDE BODIES** (list published).
- 10) **TO CONSIDER AND CONFIRM DATES OF COUNCIL MEETINGS 2026 / 2027** (list published).

***** **END OF ANNUAL MEETING** *****

COMMENCEMENT OF NORMAL BUSINESS

11) MATTERS ARISING FROM PREVIOUS MINUTES (for information only – not covered elsewhere on agenda)

a) Asset Devolution from RDC (25/26-59a) – update from Rother District Council (RDC) expected soon to advise which assets will be involved in first phase.

b) Land at the Clappers (25/26-59b) – quotes for replacement fencing, groundworks and new bench still pending (Clerk to action).

12) INTERNAL OPERATIONS (Lead – Chairman)

a) Youth Centre – update from the Chairman.

b) Digital and Data Compliance – to consider and approve the following documents (published):

i) Data Protection Policy – to consider the revised draft following amendments recommended by Cllr Todd (published).

ii) Records Retention Policy – to consider the revised draft following amendments recommended by Cllr Todd (published).

c) Risk Management – to consider the Management Document, updated May 2026 (published).

d) CCTV at Station Road Car Park – to consider whether to progress with this.

e) About Robertsbridge Website – David Allen, owner and creator of the site has asked the Parish Council to consider taking over / funding the hosting for the site, as it currently stands, as he will no longer be updating it. This would ensure the valuable historic amenity / record is retained for public use. See: [About Robertsbridge](#)

f) Accounts and Financial Matters

i) Receipts and Payments – to receive/approve receipts and payments for March and April 2026 (published).

ii) Financial Regulations – to consider the revised / updated Financial Regulations, as completed and recommended by the Financial Working Group (published).

iii) Review of Internal Controls – to report on recent review by Finance Working Group.

- iv) **Review of Standing Orders** – update from Cllr Todd (for Finance Working Group).
- v) **Grant / donation requests** – to consider the following requests:
 - **Asgard Explorer Scouts** – donation towards Gibraltar trip (published).
 - **Kent, Sussex & Surrey Air Ambulance** – donation towards service (published).
 - **Sussex Outreach Support** – donation towards Youth Outreach Programme, including a further three specific events in Robertsbridge (published).
- g) **Annual Parish Meeting (Assembly)** – to consider / feedback on the APM held 20/4/26.
- h) **Consultation – Local Government Review (LGR)** – The government has launched a consultation on its proposal to move parts of the Lewes District of East Sussex into an expanded Brighton and Hove, under its process for local government reorganisation. It asks if you think their proposal would strengthen local government, services and finances. The consultation closes on 15th June 2026. See details: [Modified proposals for local government reorganisation in East Sussex and Brighton and Hove - GOV.UK](#)
- i) **Community Infrastructure Levy (CIL) – Details of next funding round – RDC** (details emailed to Members 12/5/26) – to consider whether to submit an application.

13) **REPORTS**

- a) **Cllr Paul Redstone, ESCC** – report for April previously circulated to Members (published). No report for May due to Elections. To receive a brief verbal report on any further current matters.
- b) **Cllr Susan Prochak, RDC** - brief report on any current matters.
- c) **Clerks' Report** – to receive and note (published).
- d) **Village Steward** – to receive and note the list of tasks completed and consider any future tasks (published).
- e) **Reports / updates from Council Reps / Leads** – to receive any reports.
 - i) **RALC** – Minutes of the meeting held on 14/4/26 are available on the RALC website: [Minutes and Agendas – Rother Association of Local Councils](#). The next meeting is on Wednesday 8 July 2026 in the Council Chamber, Town Hall, Bexhill.
 - ii) **Patient Participation Group** – Cllr Pitman.
 - iii) **Police and Crime Matters** – Cllr Hamilton.

- iv) **1066 Community Rail Line** – Cllr Todd.
- v) **Robertsbridge Arts Partnership** – Chairman.
- vi) **Robertsbridge Community Association** – Cllr Longhurst.

14) AMENITIES AND LEISURE (Lead – Cllr Simon Longhurst)

- a) **Storage Container** – update.
- b) **Station Road Toilets drain works** – to consider remedial works to defective joints in the underground drain pipes to reduce incidents of blockages – quote received. And to consider a monthly planned maintenance program (one hour per month) to keep drains flushed and clear.
- c) **Condition of Recreation Ground after Bonfire 2025** – to update on meeting held with Robertsbridge Bonfire Society.
- d) **Rubbish / Litter in Recreation Ground** – to discuss the considerable amounts of litter frequently left in the Recreation Ground, and any possible action, including provision of a further litter bin.
- e) **Rural Youth Events Robertsbridge** – to report on two further events to be held at Robertsbridge Youth Centre facilitated by Sussex Outreach Support and to discuss ESCC Youth provision / mobile unit.
- f) **Volunteer Footpath Team** – update from Cllr Longhurst.

15) INFRASTRUCTURE (Lead – Cllr Sean O’Hara)

- a) **Planning Matters**
 - i) **Planning Committee Meetings** – to receive and note the minutes of Meeting held on 8 April and 6 May 2026 (previously published).
 - b) **Urban Grass Verge Cutting** – update from Cllr Todd (including higher than expected quotes) and consider budget allocation.



Karen Ripley (Mrs)
Clerk to the Council